



**Tallaght University Hospital Board Meeting**  
**29<sup>th</sup> May 2023**  
**Robert Graves Postgraduate Centre, CLD TUH**  
**09.00am – 10.30am**

**Participating:**

**Board member:**

Mr. Liam Dowdall (LD) *Chair*  
Prof. Anne-Marie Brady (AMB)  
Mr. Mark Varian (MV)  
Mr. John Hennessy (JH)  
Dr. Martin Lyes (ML)  
Mr. Edward Fleming (EF)  
Archdeacon David Pierpoint (DP)  
Dr. Vivienne Byers (VB)  
Ms. Darina Barrett (DB)  
Dr. Darach O’Ciardha (DO’C)  
Mr. Mike Beary (MB)

**Also participating:**

**Executive Management Team:**

Ms. Lucy Nugent (LN)  
Mr. John Kelly (JK)  
Ms. Sharon Larkin (SL)  
Prof. Tara Coughlan (TC)  
Mr. Dermot Carter (DC)  
Ms. Angela Clayton-Lea (ACL)  
Dr. Peter Lavin (PL)  
Prof. Catherine Wall (CW)  
Ms. Bridget Egan (BE)

**In attendance:**

Ms. Anne McKenna (AMcK)

**Apologies:**

Ms. Sandra McCarthy (SMcC)

No.	Agenda Items	Decisions Made	Action By
23.05.06	Apologies	Noted.	
23.05.07	Patient’s Story	<p>A briefing paper highlighting two Patient’s Stories was circulated in advance of the meeting and taken as read.</p> <p>LN briefed members regarding the compliment received outlining the support the patient received by all staff.</p> <p>LN briefed members regarding the complaint received relating to infrastructure. It was noted a survey of windows in the context of safety was being undertaken by the technical services department who will also review windows part of the ongoing refurbishment within TUH.</p> <p>A lengthy discussion took place regarding infrastructure and the requirement for refurbishment. It was noted that allocation for same is lower than that applied in the private sector. LN outlined challenges in relation to funding and the planning of refurbishment, which can result in the closing of beds and wards.</p> <p>Board members requested an overview of the infrastructural needs of TUH given that the building is &gt;25years. It was suggested that the requirements of patients in the next 25 years and the infrastructural requirements be considered LN advised the Director</p>	

		<p>of Estates and Facilities Management is preparing a campus development plan and can include the infrastructure requirements in same.</p> <p>It was agreed that a briefing paper be submitted to the July Board meeting regarding same.</p>	<b>LN</b>
<b>23.05.08</b>	<b>New Declarations of Interest</b>	There were no new declarations of interest made.	
<b>23.05.09</b>	<b>Minutes of Previous Meeting</b>	Minutes of the Board Meeting held 24 <sup>th</sup> April 2023 having been circulated in advance of the meeting were taken as read and approved by Board members.	
<b>23.05.10</b>	<b>Issues Log</b>	<p>The issues log which was circulated in advance of the meeting will be updated accordingly.</p> <p><i>23.03.09 HIQA Report.</i> LN confirmed TUH are progressing the quality improvement plan arising from the HIQA recommendations.</p>	<b>AMcK</b>
<b>23.05.11</b>	<b>Chairman's Update</b> <b>2.1</b>	<p>LD updated Board members as follows:</p> <ul style="list-style-type: none"> <li>• Revised Charter. LD advised all Foundations have now reverted regarding same and TUH will be in a position to respond to the DOH in order to progress same.</li> <li>• TUHF Innovate Health. LD briefed Board members regarding same noting a decision regarding the project is still awaited.</li> <li>• Board Effectiveness Review. LD &amp; JH met with a potential consultant in order to progress same.</li> </ul>	
<b>23.05.12</b>	<b>CEO Update</b> <b>2.2</b>	<p><b>CEO Update</b></p> <p>Having been circulated in advance of the meeting the CEO Report was taken as read. LN highlighted the following:</p> <ul style="list-style-type: none"> <li>• Capacity. LN advised the new ward block has been approved by the HSE and TUH are requesting the fast track of same with the Acute Hospital Division.</li> <li>• Recruitment. LN outlined ongoing challenges.</li> <li>• HSE Leadership. LN advised the CEO of the HSE will visit the Hospital on the 25<sup>th</sup> anniversary.</li> <li>• CHI. It was noted that a further meeting re the sub-lease took place and the sub-lease requires review by the legal advisors in order to remove the adherence to the Hospital Charter.</li> <li>• NGH. LN advised of the stroke bypass of NGH and Portlaoise General Hospitals to TUH. JH raised concerns regarding same and LN advised of a repatriation pathway in place but it has been challenging. It was noted TUH has submitted a request for resources to assist in same and funding has been confirmed.</li> <li>• HSE SLA Part 1 &amp; 2 2023. It was noted TUH await same.</li> <li>• CHI SLA. Further work required on same and it is anticipated that it will be presented to members at the next meeting.</li> <li>• Individual Health Identifier (IHI). LN advised TUH have agreed to participate in the introduction of the IHI project which will result in the IHI being matched with the TUH patient record number.</li> </ul>	



	<p><b>4.1.1 Compliance with the Charities Governance Code.</b> Having been circulated in advance of the meeting the meeting the statement of compliance with the Charities Governance Code was taken as read.</p> <p><b>4.1.2 Annual Financial Monitoring Return.</b> The AFMR was circulated with the annual financial statements 2022.</p> <p>The Board formally approved the Annual Compliance Statement, Statement of Compliance with the Charities Governance Code and approved the signing of the AFMR by the CEO &amp; Director of Finance having been proposed by JH and seconded by DP.</p> <p><b>4.2 TUH Annual Report 2022.</b> Having been circulated in advance of the meeting the TUH Annual Report 2022 was taken as read.</p> <p>JK acknowledged the work undertaken by Joanne Coffey, Communications Manager re same. JK advised the Chair &amp; CEO section will be updated further to the approval of the annual financial statements.</p> <p>LN advised of the distribution of the annual support to key stakeholders.</p> <p>The Board approved the TUH Annual Report 2022 having been proposed by DP and seconded by MB.</p> <p>The Board members expressed their gratitude to Ms. Coffey for the work undertaken to produce same.</p> <p><b>4.3 HSE SLA's.</b></p> <p><b>4.3.1 CHO7 Mental Health Service SLA.</b> Having been circulated in advance of the meeting the CHO7 Mental Health Services SLA was taken as read. JK advised of the inclusion of a data sharing agreement, budget adjustment and minor amendments to the SLA. EF advised the Finance Committee reviewed same and endorsed the recommendation for Board approval of same.</p> <p>The CHO7 Mental Health Service SLA was formally approved by the Board having been proposed by JH and seconded by EF.</p> <p><b>4.3.2 CHO7 Community Radiology SLA.</b> Having been circulated in advance of the meeting the CHO7 Community Radiology SLA was taken as read. JK outlined inconsistencies in the SLA in comparison to previous years noting the HSE Compliance unit is requesting the reinstatement of clauses.</p> <p>LN advised if the clauses were reinstated this would have governance complications for TUH.</p> <p>EF advised of the recommendation by the Finance Committee to address the payment terms in line with the CHO7 Mental Health Services payment terms.</p> <p>LN/JK proposed to decline signing the SLA in its current format and revert to the HSE regarding the clauses. If the issue of the clauses and</p>	
--	--	--

		<p>payment terms are resolved TUH would be in a position to sign same. The Board formally approved the approach having been proposed by JH and seconded by EF.</p> <p><b>4.4 Contracts</b></p> <p>Having been circulated in advance of the meeting a briefing paper regarding contracts was taken as read. DC briefed Board members and the following was noted:</p> <ul style="list-style-type: none"> <li>Pharmacy Aseptic Unit. A procurement process was undertaken by TUH for Lot 2 for the specialist interior work on the unit and will be novated to the main contractor. [REDACTED]</li> </ul> <p>The Board approved the contract having been proposed by JH and seconded by EF.</p>	
23.05.15	5.1	<p><b>TUH Board Away Day.</b></p> <p>LD advised that the Board Away Day was discussed by the Governance and Nominating Committee and it was recommended to defer same until September. The Board Secretary will confirm the date for same in due course.</p>	
23.05.16	6.1	<p><b>Closing Items</b></p> <p><b>AOB</b></p> <p>There were no further matters for discussion.</p>	
	<b>Next Meeting</b>	31 <sup>st</sup> July 2023.	

**Apologies** to Ms. Anne McKenna, Interim Board Secretary on 4143845/ [anne.mckenna@tuh.ie](mailto:anne.mckenna@tuh.ie).