



**Tallaght University Hospital Board Meeting**  
**30<sup>th</sup> January 2023**  
**MS Teams**  
**08.15am – 10.30am**

**Participating:**

**Board member:**

Mr. Liam Dowdall (LD)  
 Mr. Mark Varian (MV)  
 Mr. Mike Beary (MB)  
 Mr. John Hennessy (JH)  
 Dr. Martin Lyes (ML)  
 Mr. Edward Fleming (EF)  
 Prof. Anne-Marie Brady (AMB)  
 Dr. Vivienne Byers (VB)  
 Dr. Darach O’Ciardha (DO’C) (8.35am onwards)  
 Archdeacon David Pierpoint (DP) (8.45am onwards)

**Also participating:**

**Executive Management Team:**

Ms. Lucy Nugent (LN)  
 Ms. Sharon Larkin (SL)  
 Mr. Dermot Carter (DC)  
 Ms. Angela Clayton-Lea (ACL)  
 Dr. Peter Lavin (PL) (left 9.30am)  
 Ms. Bridget Egan (BE)  
 Prof. Tara Coughlan (TC) (left 9.35am)  
 Ms. Sandra McCarthy (SMcC)

**In attendance:**

Ms. Anne McKenna (AMcK)

**Apologies:**

Prof. Catherine Wall (CW)  
 Mr. John Kelly (JK)

No.	Agenda Items	Decisions Made	Action By
		LD welcomed Dr. Martin Lyes to the Board meeting having been recently appointed to the Board of TUH. LN welcomed Ms. Sandra McCarthy having commenced as the Interim Director of Nursing & Integrated Care on January 3 <sup>rd</sup> 2023.	
23.01.01	<b>Apologies</b>	Noted.	
23.01.02	<b>Patient’s Story</b>	<p>A briefing paper highlighting two Patient’s Stories was circulated in advance of the meeting and taken as read.</p> <p>SMcC briefed Board members on each Patient Story noting the compliments received in relation to the kindness and professionalism of the multi-disciplinary staff members received by an inpatient. The compliment was shared with all staff disciplines as per the patient’s request.</p> <p>SMcC briefed Board members on the patient complaint regarding communication with the Hospital prior to a procedure. It was noted the timely answering of telephone queries is critical in alleviating patient concerns. SMcC advised that the COO is working to appoint additional WTE in order to answer phones across a number of specialities.</p>	
23.01.03	<b>New Declarations of Interest</b>	There were no new declarations of interest made.	

- HSE ED Taskforce Visit took place on December 30<sup>th</sup> 2022 and recognised the additional measures put in place to meet demands.

- Compulsory Key Purchase Order. LN advised further to CPO correspondence received from the National Transport Authority it was noted that the roundabout at the entrance to TUH will be replaced with a traffic light system. LN advised this will not affect the external walls to TUH but may require changes to the footpath at the main entrance.
- EMT appointments. LN advised of the commencement of Ms Sandra McCarthy as Interim Director of Nursing & Integrated Care and Mr. Vincent Callan who was appointed as Director of Estates & Facilities Management. LN acknowledged and thanked Ms. Evonne Healy and Mr. Seamus Foran who temporary filled the respective positions during the recruitment process.
- The HSE National Director Strategy & Research, Dr. Philip Crowley will visit TUH tomorrow.
- 6 Storey. LN advised a workshop with key stakeholders will take place to agree items for inclusion in the design and feasibility plan.

#### **Integrated Management Report**

The Board IMR having been circulated in advance of the meeting was taken as read. JK briefed Board members on the following:

- Endoscopy expansion. LN advised the endoscopy expansion programme has commenced.
- Finance. DC advised incorrect data was uploaded to the IMR and an updated Finance Report was circulated in advance of the meeting. DC advised the net outturn for 2022 is €294.6m excluding pensions. The funding deficit is €13.6m. The final allocation for 2022 has not been provided to TUH. The 2023 allocation has not yet been received. DC advised that TUH remain within the MVL (maximum variance limit) and it is expected that TUH will be funded in this regard. DC provided assurances regarding the payment of pensions and confirmed TUH had sufficient cashflow to year end.
- LN advised TUH have not yet received the Service Level Agreement.
- Values in Action has relaunched and an update will to Board will be provided during the year.
- Overseas recruitment in the UAE & India took place in December.
- HSE have agreed additional funding for staff at weekends. TUH appointed administrative staff and staff within patient flow however LN reiterated that TUH is operating above capacity.

MB acknowledged the ongoing work in recruitment and suggested the data on key posts be reported on. SL advised as part of the metrics balance scorecard this will be included. SL advised TUH recruited an additional 180 WTE in 2022.

EF congratulated TUH on the performance management for 2022. EF queried the OPD waiting lists in the context of new patients vs. return patients and a breakdown of same. It was noted that a report

		<p>noting that at present there is no integration with GP systems however a pilot is being reviewed in relation to same. MB declared an affiliation with AWS (Amazon Web Services) who are listed as a vendor in the project, however it was noted that MB does not have any direct interest in AWS hosting within the Evolve platform.</p> <p>The Board approved the proposal to advance to Release I of Phase II of the project in choosing the bronze option at [REDACTED] having been proposed by ML and seconded by VB.</p> <p><b>4.3 TUHF Innovate Health Proposal.</b> A briefing paper regarding the TUH Innovate Health proposal having been circulated in advance of the meeting was taken as read. LN briefed members and the following was noted:</p> <ul style="list-style-type: none"> <li>• Research and Innovation is a key priority area for focus for the 2025 – 2030 strategic plan.</li> <li>• TUHF &amp; TUH have engaged in relation to the development of an innovation centre adjacent to the Hospital.</li> <li>• TUHF are proposing to raise funding via the IIP (Immigrant Investor Programme).</li> <li>• There are 4 main pillars proposed for the centre: Brain Health, Aging Well, Chronic Disease and Digital Technology.</li> <li>• Funding has been secured for the initial design.</li> </ul> <p>The Board of TUH are requested to consider establishing a sub-group of the Board to support the EMT with the project. The focus of the sub-group will be governance structures and to develop a legal framework in order to manage any potential risks for TUH.</p> <p>The Board formally approved the establishment of a Board sub-group to develop the project having been proposed by MB and seconded by ML.</p>	
23.01.09	<p><b>For Discussion</b></p> <p><b>5.1</b></p>	<p><b>Communications Update.</b> LD welcomed Ms. Joanne Coffey, Communications Manager to the meeting. JC gave a brief presentation titled ‘Year in Review 2022’ and the following was noted:</p> <ul style="list-style-type: none"> <li>• There were 28 press releases in 2022 resulting in an increase of 60% on the previous year.</li> <li>• 93 events were supported by the department in 2022.</li> <li>• 8 external events were supported by the department in 2022.</li> <li>• Innovate Health was shortlisted for a Health Tech Ireland awards.</li> <li>• Ms. Noeleen Leddy commenced as Deputy Communications Manager and will focus her work on social media and profiling staff on LinkedIn in order to promote recruitment to TUH.</li> <li>• TUH continues engagement with the Community and it was noted that TUH were approached to host the burial of a Covid-19 time capsule, which was spear headed by the Tallaght Community Council.</li> <li>• Tallaght Community Awareness month will be held regularly.</li> <li>• JC advised a TUH Green Committee has been convened.</li> <li>• TUH branding has been carried through all new developments, most recently the new ICU.</li> </ul>	

		<p>Music Therapy Programme. There have been 4 clinical placements completed to date.</p> <ul style="list-style-type: none"> <li>• Two research projects were undertaken in 2022.</li> <li>• MC acknowledged funding received by the Meath Foundation to purchase new instruments and the positive feedback from patients in relation to same.</li> <li>• 2023 will see the continuation of clinical placements, a music therapy internship the creation of Volume 2 of the music therapy songbook for patient use.</li> </ul> <p>CM briefed Board members regarding a video relating to a member of the Tallaght Community Choir which showcased the positive effect the Choir has had, particularly for the families of patients that have used the services of TUH.</p> <p>LD thanked ABK &amp; MC for the presentation and acknowledge their well-deserved receipt of the TUH Heroes Award.</p> <p>LN acknowledged the work undertaken by ABK &amp; MC during the pandemic and the ability to continue to deliver the arts and music programmes.</p> <p>ML advised of the positive impact both the Arts &amp; Music has had for patients and thanked ABK &amp; MC advising of the continued support from the Meath Foundation.</p> <p><b>Board External Review</b></p> <p>5.3 LD advised that the interest has been sought from various independent parties and proposals will be reviewed by the Governance and Nominating Committee.</p>	
23.01.10	<p><b>Regular Updates</b></p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p>	<p><b>Governance and Nominating Committee Update.</b> LD advised the Committee have been progressing with Board and Board Committee succession and the Board External Review. The Committee will meet on February 23<sup>rd</sup>.</p> <p><b>Finance Committee Update.</b> EF advised there is no update since the last meeting and the Committee are scheduled to meet on February 16<sup>th</sup>.</p> <p><b>Staff and Organisational Development Committee Update.</b> MV advised there is no update since the last meeting and the Committee are scheduled to meet on February 8<sup>th</sup>.</p> <p><b>QSRM Board Committee Update.</b> AMB advised the Committee met on January 26<sup>th</sup>. The Committee have welcomed the recent appointment of Dr. Mary Davin-Power as an external Committee member and are working on the 2023 workplan.</p> <p><b>Audit Committee Update.</b> DP advised the Committee met on January 26<sup>th</sup> and there were no matters for escalation to the Board. It was noted the Committee conducted the annual self-evaluation assessment, an annual assessment of the external audit performance and an assessment of the Internal Audit effectiveness. The Committee reviewed the Payroll Report as presented by the Internal Auditor where issues regarding interpretation of the 2002 Rotunda agreement were identified. It was noted that it would take approximately 12 months to regulate the matter. Within the report issues were identified regarding tax treatment of overdue payments and claims. Management have provided an appropriate response to the</p>	