



Tallaght University Hospital Board Meeting
Miranda Guinness Suite, Clayton Hotel, Cardiff Lane
19th December 2018
12.30pm – 14.15pm

Present:

Board member

Mr. Liam Dowdall (LD)
 Dr. Jim Kiely (JKie)
 Ms. Anna Lee (AL)
 Mrs. Mairead Shields (MHS)
 Prof. Patricia Barker (PB)
 Mr. David Seaman (DAS)

In attendance:

Mr. David Slevin (DS)
 Ms. Lucy Nugent (LN)
 Ms. Aine Lynch (ALyn)
 Mr. John Kelly (JK)
 Prof. Paul Ridgway (PR)
 Mr. John Quinlan (JQ)
 Dr. Catherine Wall (CW)
 Dr. Ciara Martin (CM)
 Mr. Dermot Carter (DC)
 Ms. Sharon Larkin (SL)
 Mr. Ciaran Faughnan (CF)
 Ms. Anne McKenna PA to the CEO (AMcK)

Apologies

Prof. Kathy Monks (KM)
 Archdeacon David Pierpoint (DP)
 Mr. Mark Varian (MV)
 Dr. Anne-Marie Brady (AMB)

Dr. Orla Buckley (OB)
 Mr. David Wall (DW)
 Dr. Michael Jeffers (MJ)

No.	Agenda Items	Decisions Made	Action By
18.09.01	Apologies	Apologies were noted.	
18.09.02	New Declarations of Interest	There were no new declarations of interest made.	
18.09.03	For Decision 2(a)	<p>Adoption of the Final Revised Hospital Charter, Ministerial Order and Memorandum.</p> <p>LN updated the Board on the briefing paper circulated previously regarding the 4 documents that require approval. It was noted the only outstanding matters in the context of the Charter, are minor clarifications required by the Adelaide Health Foundation which are expected to be addressed & resolved in the next 24 hours. LN thanked the Meath Foundation for their timely response in accepting the revised draft Charter.</p> <p>LN advised that the Ministerial Order, drafted by TUH, is now subject to review by the Office of Parliamentary Counsel and may be subject to amendment. The amendments will not affect the operative amendments to the Charter which have been agreed.</p>	

		<p>PB congratulated DS & LN on the progress made in relation to same, however expressed concerns regarding the exclusion of employees at Board level. Both DS & LD advised following review of same it was acknowledged that current governance practice in the health sector indicates that employees should not be a member of the Board. LN advised of the liaison via Sub Committees of the Board & Executive with all employees.</p> <p>The Board acknowledged the advice provided by Ms. C. Christle, A&L Goodbody in particular.</p> <p>DAS proposed the adoption of the final revised Hospital Charter, Ministerial Order and Memorandum and this was seconded by JKie.</p>	
18.09.03	For Decision 2(b)	<p>Adoption of the Business Transfer Agreement.</p> <p>LN, having previously circulated a briefing paper, outlined that the Children’s Health Act refers to the transfer of assets, liabilities & employees. The Business Transfer Agreement (BTA) is required to be signed by the Chairman of the Board of CHI, TUH & is subsequently submitted to the Minister.</p> <p>LN advised all outstanding items have been addressed and confirmation of funding of the deficit (€1.4m) has been received.</p> <p>LN updated the Board in relation to Data Governance and a formal letter confirming approval of data processing is to issue from the HSE to CHI.</p> <p>LN outlined that subject to the Board’s approval it is anticipated that the Chairman would sign the BTA on Friday 21st December 2018.</p> <p>PB congratulated LN, CM & SL on the engagement with staff. PB queried the transfer of valuable assets & depreciation of same. LN confirmed that the matter had been addressed under the Pre-CAR process.</p> <p>MHS proposed the adoption of the final revised Business Transfer Agreement & this was seconded by DAS.</p> <p>LD outlined in terms of the Pre-CAR Process, a letter of representation was required to be signed the Chair of the Hospital.</p> <p>JKie proposed the signing of the letter of representation and this was seconded by PB.</p> <p>LD invited CM to update the Board in relation to the current status in the context of the demerger. CM advised of the continuous & positive engagement with staff, the process put in place to assure staff in terms of the demerger and that TUH footprint will continue to have a paediatric focus. LN advised the SLA is currently being reviewed and it is expected to be received for approval by the Board in late January, early February.</p>	

			<p>LD outlined that following a meeting of the CHI Board last week, it was proposed that the history of all 3 Paediatric Hospitals be captured. It was noted that the Children's Foundation is commissioning same.</p> <p>MS acknowledged that it should be recognised that some staff in TUH are now entering a second move, having been transferred from one of the 3 base Hospitals.</p>	
18.09.03	For Decision	3	<p>Proposal to the Board regarding actions arising from the Hospital Board Away Day on 17th November 2018.</p> <p>Further to the circulation of the proposal LD requested Board members to consider same and the matter will be reviewed again in January 2019.</p>	
18.09.04	AOB	4.1	<p>Day Surgery Unit. LD advised contracts had been signed in relation to the proposed new day surgery unit and acknowledged the work undertaken by DS & the Executive Management Team re same. Mr. E. Flemming. LD advised of Mr. Flemming's appointment to the Hospital Board. Dr. J. Kiely. Further to previous communication LD advised that JK is stepping down from his role on the Board and thanked JK for his personal skills, knowledge & depth of the healthcare system. PB reiterated LD's sentiments and requested that the Board ensure that his skills be replicated in his incumbent. Mr. D Slevin, CEO LD on behalf of the Board of the Hospital wished DS every success in his future career and thanked him for his commitment and leadership of the organisation during his tenure.</p> <p>DS thanked the Hospital Board for the support he received as CEO. He acknowledged support received from Mr. M. Scanlan, Sir K. Pearson and in particular the support and time dedicated by LD as Chairman of the Board.</p> <p>DS thanked his colleagues on the Executive Management Team, in particular CW, LN. He also thanked AMcK & MON for their continuous support during his tenure as CEO.</p> <p>RTE Radio 1 Programme Hospital at Christmas LN advised that RTE Radio 1 will be on campus to produce a one hour live programme on the insight into what life is like in a Hospital at Christmas on Saturday 22nd December. It was noted the Choir will perform for same.</p>	
	Next Meeting		21 st January 2019 at the Robert Graves Postgraduate Centre.	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@tuh.ie