



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
11th May 2017
07:30-10:00

Present:

Non-Executive Directors

Mr. Michael Scanlan, Chairman (MS)
 Ms. Anna Lee (AL)
 Mr. David Seaman (DAS)
 Mr. Andreas McConnell (AMcC)
 Mr. Liam Dowdall (LD)
 Dr. Jim Kiely (JK)
 Prof. Patricia Barker (PB)
 Mrs. Mairéad Shields (MHS)

Executives in attendance:

Dr. Catherine Wall (CW)
 Dr. Eleanor O' Leary (EO'L)
 Mr. David Slevin (DS)
 Mr. John Kelly (JK)
 Dr. Daragh Fahey (DF)
 Dr. Ciara Martin (CM)
 Dr. Siobhán Ni Bhain (SNiB)
 Mr. John O'Connell (JOC)
 Mr. Dermot Carter (DC)
 Ms. Hilary Daly (HD)
 Ms. Aine Lynch (Alyn)

Apologies

Prof. Kathy Monks (KM)
 Archdeacon David Pierpoint (DP)
 Ms. Lucy Nugent (LN)

In attendance

Ms. Madeline O' Neill, Board Secretary

No.	Agenda Items	Decisions Made	Action By
		Board only time	
17.04.01	Apologies	<p>Apologies were noted.</p> <p>MS offered the Board's condolences to David Seaman on the recent loss of his mother and to Pat Barker on the recent loss of her mother in law. He also offered the Board's condolences to the family of Mr. Charlie Hatch who had been a staff member at Tallaght Hospital for a number of years and who passed away recently.</p> <p>MS formally welcomed Ms. Aine Lynch to Hospital Board in her role of Director of Nursing.</p>	
17.04.02	Patient's Story	<p>HD advised of a letter of compliment received from a gentleman who had a very positive experience while receiving care at the William Stokes Unit at the Hospital. The gentleman commended the Unit for providing him with excellent care during his stay.</p> <p>HD advised of a letter of complaint received from the parents of a child who attended the Hospital. The parents had been hoping that their child would receive medication intravenously instead of orally to expedite the effects of the medication on the child. This matter was responded to very positively by the medical staff and the parents were put at ease. The parents were satisfied with the outcome.</p>	

17.04.03	New Declarations of Interest	No new declarations of interest were made.	
17.04.04	Minutes of Previous Meeting	Minutes of the meeting held on 20 March 2017 were approved for signing subject to two minor changes.	
17.04.05	Issues Log	<p>The issues log was reviewed and noted.</p> <p>The accounts of the Robert Graves Postgraduate Centre had been circulated to the board as agreed and PB explained that the income and expenditure of the Centre had been integrated into the Hospital's financial system but were being recorded separately. It was agreed that a short paper would be provided to the Board containing a statement of objectives for the Centre and other relevant information.</p>	SNiB/DC
17.04.06	CHG Clinical Integration Strategy	<p>Dr. Ciara Martin made a presentation to the Board outlining the background to the work which had been done in Tallaght in relation to the integration of paediatric services, the factors which had been taken into account in this regard and the conclusions reached to date.</p> <p>It was noted that the proposed approach (with which the CHG was in agreement) would meet the needs of patients and provide a much-needed sense of direction for staff. The Board commended Dr Martin on the work.</p> <p>The Board welcomed the recent announcement of Government approval for the construction of the new Children's Hospital.</p> <p>It was agreed that the 'paediatric sub-group' would meet again to discuss a number of issues relating to the draft legislation and the steps required to transition to a new single legal entity.</p>	LN
17.04.07	Public/Private Healthcare	A briefing paper in respect of public/private healthcare was circulated in advance of the meeting and taken as read. The purpose of the paper was to brief the Board on various aspects of this complex issue. Following discussion, it was agreed that management would follow up a number of points identified in the paper and report back to the Board in due course.	DS
17.04.08	Systemic Risks	A briefing paper entitled Systemic Risks was circulated in advance of the meeting and taken as read. The purpose of the paper was to prompt and assist an initial discussion about the identification of systemic risks and appropriate next steps. Following discussion it was agreed that the Board would reflect on what further steps might best be taken in this regard.	
17.04.09	TH Clinical Services Strategy Presentation	<p>CW presented to the Board in respect of TH Clinical Services Strategy (CSS). She reminded the Board about the Hospital's presentation to the DMHG in October 2015 and the launch of Tallaght's CSS in May 2016. A detailed written report had been circulated to the Board in advance of the meeting and the oral presentation included:</p> <ol style="list-style-type: none"> 1. The 5 pillars of the CSS highlighting three areas in particular. 2. Factors influencing implementation. 	

		<ol style="list-style-type: none"> 3. CSS Milestone progress. 4. Update on the ED development. 5. Renal Unit development. 6. Proposed ICU development. 7. Trauma Services. 8. Paediatric Satellite Centre. 9. Capacity Expansion – SIMMS Building – Acute Floor expansion. 10. CSS Expansion developments. <p>The board discussed this matter in detail and thanked CW for a very informative and useful presentation.</p>	
17.04.10	ICT Presentation update	<p>DW made a presentation to the Board outlining developments in relation to ICT since his previous presentation, the competing priorities facing the Hospital and the planned next steps.</p> <p>The Board offered its continued support for the developments being pursued by DW and MS indicated in this context that the Board would probably be seeking more regular updates about ICT.</p> <p>SNiBh, on behalf of the Medical Board thanked DW for all the improvements which have implemented since the beginning of his tenure.</p>	
17.04.11	Finance Update	<p>A briefing paper dealing with the financial outturn for 2016 and the financial projection for 2017 was circulated in advance of the meeting and taken as read.</p> <p>It was noted that in 2016 the Hospital had effectively met its assigned expenditure cap (an excess of only €0.5m) and that €3.7m of the €4.2m deficit was attributable to shortfalls in income from the pension levy and private health insurance which were outside the control of the Hospital.</p> <p>The ongoing prudent management of expenditure in 2017 was evident from the stability in the monthly run rate. The Hospital is continuing to work collaboratively with the DMHG to address the gap between allocation and projected expenditure.</p> <p>The Board thanked DC for the briefing paper. The importance of Board members understanding the issues involved was emphasised, particularly as the May meeting would be dealing with the Annual Financial Statements.</p>	
17.04.12	Terms of Reference for the Audit Committee	<p>Revised terms of reference for the Audit Committee were circulated in advance of the meeting, taken as read and approved by the Board. It was noted that a formal proposal would be brought to the Board about a Nominations Committee.</p>	LD
17.04.13	Terms of Reference of the QSRM Board Committee	<p>Revised terms of reference for the QSRM Board Committee were circulated in advance of the meeting, taken as read and approved by the Board.</p>	

17.04.14	Board approval to co-opt Dr. Gerard O' Connor to the QSRM Board committee	Board approval was sought and given for the co-option of Dr. Gerard O' Connor to the QSRM Board Committee.	
17.04.15	AOB	There was no further business to conduct and this concluded the business of the meeting.	
17.04.16	Next Meeting	22 May 2017 at the Robert Graves Postgraduate Centre.	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie