



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
30th September 2015
17:00-19:30

Present:

Non-Executive Members

Mr. Michael Scanlan, Chairman (MS)
 Prof. Richard Reilly (RR)
 Mr. David Seaman (DAS)
 Ms. Anna Lee (AL)
 Mr. Liam Dowdall (LD)
 Prof. Patricia Barker (PB)
 Mrs. Mairéad Shields (MHS)
 Mr. Andreas McConnell (AMcC)

Executives in Attendance

Mr. David Slevin (DS)
 Ms. Sarah McMickan (SMcM)
 Ms. Lucy Nugent (LN)
 Ms. Hilary Daly (HD)
 Dr. Siobhán Ní Bhrain (SNiB)
 Mr. John O'Connell (JOC)
 Mr. Dermot Carter (DC)

Apologies

Archdeacon David Pierpoint (DP)
 Dr. Daragh Fahey (DF)
 Dr. Catherine Wall (CW)
 Ms. Madeline O' Neill (MON)

In Attendance

Ms. Anne McKenna, PA to the CEO

No.	Agenda Items	Decisions Made	Action By
		Board only time.	
15.09.01	Apologies	Apologies were noted.	
15.09.02	Patient's Story	<p>HD briefed the Board on correspondence recently received from a patient regarding their positive experience at the Hospital. The patient complimented the new systems in place to reduce waiting times in clinics i.e. self-check in kiosks and complimented a member of the Gastroenterology staff.</p> <p>HD briefed the Board about correspondence received from a taxi driver regarding patient collections at the Hospital. The driver had interactions with security. HD advised the Board of the new road markings and how accommodating security are in relation to car park A1.</p> <p>Prof. Barker advised of being contacted by an Oncology patient regard access to Wi-Fi. Prof. Barker thanked the CEO for arranging a visit of the unit and for organising for her to meet with the new Director of ICT, Mr. David Wall regarding the roll out of Wi-Fi in the Hospital.</p> <p>The Board acknowledged the Director of Estates & Facilities Management, Mr. Ciaran Faughnan for providing Board members with a tour of the Hospital and in particular Gogarty</p>	

		Ward.	
15.09.03	New Declarations of Interest	There were no new declarations of interest for noting.	
15.09.04	Minutes of Previous Meeting	Minutes of the meeting held on 29 th July 2015 having been circulated in advance of this meeting were approved for signing.	
15.09.05	Issues Log	The issues log was reviewed and accepted.	
15.09.06	Regular Updates Chairman's Update	<p>MS advised of the resignation of the Deputy CEO, Ms. S McMickan and congratulated her on her new position. MS thanked SMcM for her commitment and leadership during her tenure as DCEO & DON.</p> <p>MS updated the Board on a number of recent meetings. The Voluntary Healthcare Forum meeting takes place on October 1st and MS will brief the Board of the outcome of the meeting at the next meeting.</p> <p>MS advised that he and the CEO met with Prof. Graham to provide the Adelaide Health Foundation with an update on the Hospital. 'Friends of Tallaght Hospital' was discussed. Similar meetings with the Meath Foundation & National Children's Hospital Foundation to be scheduled.</p> <p>MS updated the Board regarding the recent meeting of the Communications Group. DS to revert to the Board with proposals arising from said Group.</p> <p>MS advised of a recent meeting of the Haughton Institute and the possible restructuring in the context of THI. MS confirmed that DC will circulate a copy of the AFS once amendments to same have been made.</p> <p>MS wished to congratulate Joanne Coffey, Communications Officer and all staff who had input into GP Connect. The positive response from recipients was noted.</p>	<p>MS</p> <p>MO'N</p> <p>DS</p> <p>DC</p>
	Audit Committee Update	Minutes of the meeting held on 19 th August 2015 were circulated in advance of the meeting and taken as read. LD advised that the Committee intends to meet with the QSRM Board Committee. LD briefed the Board in relation to a recent Disaster Recovery audit. It was agreed to invite the Director of ICT to a future Board meeting to brief the Board further. DS advised that the Hospital has been in contact with the National Director of IT regarding Disaster Recovery and other IT risks.	MO'N
	Staff & Organisation Development Committee Update	DAS advised there has not been a meeting since the last Board and there is no further update at this time.	
	Quality, Safety & Risk Management Committee Update	A meeting took place on August 11 th 2015 and minutes will circulate shortly. There is no further update at this time.	

	<p>Governance Committee</p> <p>Integrated management report and other papers for noting</p>	<p>A meeting is scheduled for October 14th 2015. There is no further update at this time.</p> <p>An integrated management report was circulated in advance of the meeting and taken as read. DS and other members of the EMT updated the Board about certain items in the report.</p> <p>DS briefed the Board in relation to DMHG and it was noted that a strategic planning process has commenced. The Hospital will be meeting with DMHG on October 13th in this regard. DS will brief the Board on the outcome of the meeting and circulate a copy of the presentation made.</p> <p>DS briefed the Board in relation to the Clinical Services Plan. DS will circulate a copy of the Clinical Services Plan on completion of same.</p> <p>DS briefed the Board in relation to HIQA and it was noted that HIQA attended the Hospital on September 23rd 2015 for an unannounced inspection. Formal feedback awaited.</p> <p>DS briefed the Board in relation to Data Governance and noted that the matter was now closed.</p> <p>DS briefed the Board in relation to the HANA Report and a copy of the HANA report was tabled at the meeting. DS noted the positive data arising from the review and noted that a meeting will be held to review all data collated.</p> <p>DS advised of the appointment of Dr. Ronan Browne as Clinical Director for Radiology. It was noted that a developmental programme for the five Clinical Directorate Teams is currently being established.</p> <p>DS briefed the Board in relation to Operational Activity & Performance noting LN will give a presentation in relation to performance & access. DS advised that HSE have confirmed funding for three operational planning initiatives for the upcoming winter. They include funding support to develop and open 16 adult medical beds, the opening of 8 new paediatric short stay beds and recruitment of additional ED nursing staff to open the unutilised capacity. DS advised the Hospital has gained access to 10 beds in Mount Carmel Hospital to support delayed discharges.</p> <p>DS briefed the Board regarding concerns regarding outpatient waiting times for access to Radiology services. A tender process is currently being finalised to support an outsourcing initiative in this regard. LN to provide an update at the next Board meeting.</p> <p>DS briefed the Board in relation to Human Resources. JOC advised the Hospital continues negotiations with the INMO. It was noted an independent review of staffing is underway and the report is awaited. JOC updated the Board in relation to the recent recruitment campaign.</p>	<p>DS</p> <p>LN</p>
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		<p>was taken as read. HD gave a brief outline of the recommendations and the Hospital's progress of same.</p> <p>The Board noted the positive work being undertaken by the Patient Advocacy Department and acknowledged the 'You Said We Did' board on Gorgarty Ward. The Board acknowledged the links the Hospital has with the community via the patient council. It was agreed that the theme of Patient Advocacy be considered and discussed at Board further in Q4.</p> <p>DS advised of the Minister's comments at the recent HMI conference regarding hospitals having links with patient councils and noted that Tallaght Hospital is leading on same.</p> <p>DS advised of meeting with Stephen McMahon, Irish Patients Association.</p> <p>The Board noted that Professor Des O'Neill will deliver the first presidential Lecture in the Corrigan Hall of the Royal College of Physician of Ireland in relation to the demographic dividend through the sciences of aging.</p> <p>The Board noted the launch of 'The Healing Station' book that took place on September 17th. The book of poems was composed during the residency of a member of staff during their tenure in the Hospital in 2012.</p> <p>The Board noted the 10th Annual Nursing conference was held in the Hospital on 29th September 2015 and was very successful.</p>	HD
15.09.09	Presentation on Patient Access by Lucy Nugent	<p>LN gave a presentation regarding Patient Access.</p> <p>MS thanked LN for the comprehensive presentation. It was agreed LN would present to Board again in October to allow Board time to consider the data.</p>	LN
15.09.10	AOB	<p>Correspondence from Mr. O'Brien, Director General to Dr. S O'Reilly, DMHG CEO dated 24th September 2015 was tabled. DS briefed the Board regarding a meeting with TO'B on September 29th 2015.</p>	
15.09.11	Next Meeting	<p>28th October 2015 at the Robert Graves Postgraduate Centre, Centre for Learning and Development, TH.</p>	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie