



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
24 October 2016
07:30-10:30

Present:

Non-Executive Directors
 Mr. Michael Scanlan, Chairman (MS)
 Ms. Anna Lee (AL)
 Mr. Liam Dowdall (LD)
 Dr. Jim Kiely (JK)
 Prof. Patricia Barker (PB)
 Prof. Kathy Monks (KM)
 Mrs. Mairéad Shields (MHS)
 Mr. David Seaman (DAS)
 Mr. Andreas McConnell (AMcC)

Executive Directors
 Mr. David Slevin (DS)
 Dr. Catherine Wall (CW)
 Dr. Daragh Fahey (DF)
 Ms. Lucy Nugent (LN)
 Dr. Siobhán Ní Bhraín (SNiB)
 Mr. John O'Connell (JOC)
 Mr. Dermot Carter (DC)
 Ms. Hilary Daly (HD)
 Mr. John Kelly (JK)

Apologies

Archdeacon David Pierpoint (DP)
 Dr. Eleanor O' Leary (EO'L)

In Attendance

Ms. Madeline O' Neill (MO'N) Board Secretary

No.	Agenda Items	Decisions Made	Action By
		Board only time	
16.08.01	Apologies	<p>Apologies were noted.</p> <p>MS on behalf of the Board offered condolences to David Seaman on the recent death of his mother in law.</p> <p>MS on behalf of the Board offered his congratulations to David Slevin and his wife on the recent arrival of their daughter.</p> <p>MS advised that RR has tendered his resignation from the board because of work commitments but has indicated his willingness to continue to serve as an extern member on the QSRM and Audit committees.</p> <p>MS has written to the relevant appointing/nominating bodies about the three board members whose term on the Board will expire at the end of the year.</p>	
16.08.02	Patient's Story	<p>HD advised of a letter of compliment received thanking the staff and doctors on the Oncology Day Ward for the wonderful care provided to a patient who had to come to the hospital unexpectedly on the day of her daughter's wedding. The patient was discharged from the Hospital in time for her daughter's wedding.</p> <p>HD advised of a letter of complaint received in respect of a</p>	

		<p>patient who attended the diabetic centre and general outpatients department. The patient was annoyed about the delay in seeing him on the day because he had a personal appointment outside the hospital later the same afternoon.</p>	
16.08.03	New Declarations of Interest	No new declarations of interest were made.	
16.08.04	Minutes of Previous Meeting	Minutes of the meeting held on 19 June 2016 were approved for signing subject to two minor changes.	
16.08.05	Issues Log	<p>The issues log was reviewed and noted.</p> <p>DS advised that a presentation in respect of scheduled care will be brought to the board at the November meeting.</p> <p>It was noted that the HSE had recently advised the Hospital of a significant increase in its funding allocation (to €11m) for the planned renal project. This was welcomed by the board.</p> <p>DF circulated copies of the 2015 Quality Report to board members. The board congratulated DF and all concerned.</p>	JK
16.08.06	Presentation regarding Internal Stakeholders and Staff Engagement process	This item was deferred to the November meeting.	
16.08.07	Children's Hospital Group Legal Entity	Documentation in respect of the Children's Hospital Group Legal Entity was circulated in advance of the meeting and taken as read. MS briefed the board on recent developments including legal advice received and a meeting with the three Foundations. It was agreed to incorporate a number of changes into the draft letter to the Minister.	
16.08.08	Presentation regarding older persons	<p>MS welcomed Dr. Ronan Collins, consultant in age related healthcare, and his consultant colleagues Dr. Tara Coughlan, Dr. Sean Kenneally and Dr. Dan Ryan to the meeting.</p> <p>Dr Collins presented to the Board on age related healthcare at the Hospital. The presentation covered bed days used by age category; projections for the over 75 population cohort for the Tallaght catchment area; projections for atrial fibrillation and stroke in the over 75s; and the incidence of hip fractures, Alzheimer's disease and dementia. Dr Collins pointed out that Tallaght Hospital has national roles in stroke medicine and hip and bone health and has been selected as a pioneer site for Integrated Older Persons Care. He noted that age related diseases and services are at the core of the Hospital's Clinical Services Strategy and stressed the need for suitable hospital facilities, realistic budget allocations and regular reviews of clinical service needs and plans.</p> <p>During the subsequent discussions with Dr. Collins and his colleagues, the board endorsed the importance of integrated care across the continuum of primary, acute and continuing care. It noted, however, that even substantial investment in primary and community care services would not impact</p>	

		<p>significantly on the demand for acute services in the short to medium terms.</p> <p>MS thanked Dr. Collins and his consultant colleagues for a very useful and informative presentation and they left the meeting at this time.</p>	
16.08.09	Contracts	<p>Briefing papers in respect of contracts for the provision of laboratory services to Clane Hospital, a cardiovascular clinical information system and the provision of endoscopy services were circulated in advance of the meeting and taken as read.</p> <p>It was confirmed that a robust procurement process had been adhered to and there is no conflict of interest in respect of any of the contracts. An amendment to one contract was noted.</p> <p>The three contracts were approved (proposed by LD and seconded by PB).</p>	
16.08.10	Bank overdraft facility	<p>Documentation in respect of a Bank overdraft facility was circulated in advance of the meeting and taken as read. DC advised that as in previous years it was proposed to agree an overdraft facility with the Hospital's bankers with formal approval from the HSE. The board approved the letter of offer for the Hospital's bank overdraft and the letter of sanction for the demand loan (proposed by DAS and seconded by MHS).</p>	
16.08.11	The Haughton Institute	<p>A briefing paper in respect of the Haughton Institute was circulated in advance of the meeting and taken as read. The Board approved the wind up of the company by way of a voluntary strike-off pursuant to Section 731 of the Companies Act 2014 (proposed by AMcC and seconded by DAS).</p>	
16.08.12	Schedule of meetings for 2017	<p>A schedule of Board meetings for 2017 was circulated in advance of the meeting and approved by the Board.</p>	
16.08.13	Briefing document on recent HIQA visit	<p>A briefing paper in respect of a recent HIQA inspection of the Hospital's compliance with national standards for nutrition and hydration was circulated in advance of the meeting and taken as read. DF advised that the HIQA report was generally positive and reflected a number of good practices within the Hospital. The nutrition steering committee will review and update as necessary the existing nutrition and hydration quality improvement programme in the light of the HIQA recommendations. Progress updates will be provided to the Quality, Safety and Risk Management Board committee.</p>	
16.08.14	AOB	<p>DF and JK provided an update in respect of the recent CRE outbreak at the Hospital.</p> <p>MHS informed the board that the liquidation process for the crèche company is in progress.</p> <p>MS reminded board members that the flu vaccine is available directly after the meeting.</p>	
16.08.15	Next Meeting	<p>21 November 2016 at the Robert Graves Postgraduate Centre.</p>	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie