

16.03.03	New Declarations of Interest	PB advised that she is a member of the HSE Audit Committee and she will specifically declare to the board any matter of interest should the need arise in the future. There were no further declarations of interest for noting.	
16.03.04	Minutes of Previous Meeting and Teleconference	Minutes of the meeting held on 14 th March 2016 having been circulated in advance of this meeting were approved for signing.	
16.03.05	Issues Log	The issues log was reviewed and accepted.	
16.03.06	<p>Regular Updates Chairman's Update</p> <p>Staff & Organisation Development Committee Update</p> <p>Quality, Safety & Risk Management Committee Update</p> <p>Governance and Board Development Committee</p> <p>Finance Committee</p>	<p>MS advised that he and the CEO had met with the President of the hospital on 15th March, as part of their normal briefing. MS also met with TCD, St. James's and the Coombe to discuss the DMHG and THI; a further meeting is planned which will also discuss the future of the Haughton Institute (PB raised a query in relation to note 25 of the AFS circulated to the board previously).</p> <p>DAS advised that the committee met on 4th March 2016. It is considering its new terms of reference and workplan. DAS advised that Sandra McCarthy, Head of Learning and Development gave a very informative presentation to the committee.</p> <p>MHS advised that a meeting of the committee was held on 4th April 2016 and minutes will be circulated in due course.</p> <p>DP advised that a meeting of the committee was held on 14th April and minutes will be circulated in due course. He confirmed that the Annual Compliance Statement will be brought to the May board meeting. The ethics policy may also be ready for that meeting. DP advised that it is hoped to organise an "away day" for the Board in the Autumn. It was agreed that this should be held on a Saturday morning and Board members were invited to email the Board Secretary with suggested aims of and topics for the event.</p> <p>It was noted that the Annual Report will be completed in time for the June board meeting. This will be a corporate annual report: as already agreed, a separate quality report will be published later in the year.</p> <p>Minutes of the meeting held on 24th February had been circulated previously. The next meeting of the committee will take place on 19th May 2016. LD advised the board of the areas of focus for the committee and welcomed JK to the committee.</p>	All
16.03.07	Integrated Management Report and other papers for noting	<p>The Integrated Management Report was circulated in advance of the meeting and taken as read.</p> <p>The CEO advised the board that the design of the CSS is being finalised and will be shared with the DMHG and the CHG. A plan to launch the strategy is being developed. The CEO also provided a brief update on developments in relation to the 'Friends of Tallaght Hospital'. It was noted that the signed SLA has been submitted to the HSE along with covering letters to the hospital group CEOS and the Hospital awaits a response in this regard. It was also noted that the crèche services would continue to be provided from the existing site for the present.</p>	

	<p>Operations</p> <p>Finances</p> <p>Medical Board</p>	<p>The CEO advised that the application deadline for the DCEO position closed on 1st April. The CEO will work with the Chairman to identify a board member to serve on the interview panel for this role.</p> <p>The document circulated in advance of the meeting in respect of compliance with pay policy was noted.</p> <p>LN explained that the year-to-date increase of 7% in Adult ED attendances and the higher acuity of those presenting had resulted in increased hospital admissions equivalent to a requirement for 23 more beds each day. The hospital was also experiencing more difficulty in accessing home care packages. She also explained that the main areas of concern in the case of scheduled care related to inpatient spinal orthopaedics, endoscopy and radiology. It was agreed that she would provide the board with forecast performance figures for June and September, as she had done previously for December and March.</p> <p>DC explained that the HSE have advised the Hospital of an opening revenue allocation for 2016 of €183m. This is less than the opening annualised run rate for 2016 and nor would it cover either the unavoidable extra costs facing the hospital in 2016 or the cost of service developments approved by the HSE. It is estimated that at this stage the allocation is some €21m less than will be required.</p> <p>SNiB advised of an audit in respect of the Robert Graves Postgraduate Centre and assured the board that this matter is being managed with the Finance department.</p>	<p>DS</p> <p>LN</p>
16.03.08	Board Committees	It was proposed that Richard Reilly move from the QSRM to the Audit committee. This was approved by the board.	
16.03.09	Terms of Reference of the SODC	Updated terms of reference of the SODC were circulated in advance of the meeting. The board discussed the proposed changes and further suggestions were made. The TOR will be finalised at the next meeting of the committee.	
16.03.10	Contracts	A briefing paper with accompanying documentation for information was circulated in advance of the meeting and taken as read. DC briefed the board further in respect of the car parking services contract and confirmed that the procurement procedures had been adhered to. The board approved the contract.	
16.03.11	Presentation by Mr. Ciaran Faughnan, Director of Estates & Facilities	<p>MS welcomed Mr. Faughnan to the meeting.</p> <p>CF briefed the board on the following capital projects which are currently underway:</p> <ol style="list-style-type: none"> 1. Beech Ward/Burkitt Ward 2. NCH Satellite Unit /Decant & Crèche 3. Exchange Hall Offices 4. Warehouse Demolition 5. Concourse Redevelopment 6. SIMMS Building 7. Hospital Refurbishment Program <p>He then provided an update on two important planned capital</p>	

		<p>projects, i.e. projects which are currently well advanced within the HSE capital approval process, viz.</p> <ol style="list-style-type: none"> 8. Renal 9. ICU <p>Finally, he dealt with a number of proposed projects as follows:</p> <ol style="list-style-type: none"> 10. AMU expansion 11. Core Lab 12. Cath Lab/Radiology 13. Relocation of Primary Care Services (Wound Management, GP Bloods) to Tallaght West <p>CF also advised the board of the funding stream for each project.</p> <p>Following a detailed discussion, MS thanked CF for his very informative presentation and CF left the meeting.</p>	
16.03.12	Presentation by Dr. Ciara Martin, Clinical Director, Paediatric Directorate	<p>MS welcomed Dr. Ciara Martin to the meeting to provide an overview of the Paediatric Clinical Cross City Strategy.</p> <p>CM summarised the background to the decision to create a single new children's hospital and briefed the board on the work done to date on a clinical service strategy to ensure that the services in Tallaght, Crumlin and Temple Street were ready to transition to the new building on the St James site and the two satellite centres on the Tallaght and Connolly campuses. She noted that paediatric services would continue to be provided on the Tallaght site and outlined the issues that would need to be addressed in relation to ED, inpatient services, day services, OPD and theatres in transitioning to the new model of care.</p> <p>The issues involved were discussed by the board. It was noted that integration and service reconfiguration would be very complex and were likely to prove far more difficult to manage than the capital project. The need for good engagement with staff was also raised.</p> <p>MS thanked CM for her presentation and reiterated the board's support for the project.</p>	
16.03.13	Board discussion on the Audit committee in accordance with the board workplan	This item was deferred to the next meeting.	
16.03.14	AOB	There was no further business to conduct and this concluded the business of the meeting.	
16.03.15	Next Meeting	23 rd May 2016 at the Robert Graves Postgraduate Centre, Centre for Learning and Development, TH.	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie