



**Tallaght Hospital Board Meeting**  
**Robert Graves Postgraduate Centre**  
**Tallaght Hospital**  
**20<sup>th</sup> November 2017**  
**07:30-10:00**

**Present:**

**Board member**

Mr. Liam Dowdall (LD)  
 Dr. Jim Kiely (JK)  
 Ms. Anna Lee (AL)  
 Mr. Andreas McConnell (AMcC)  
 Mrs. Mairéad Shields (MHS)  
 Prof. Kathy Monks (KM)  
 Prof. Patricia Barker (PB)  
 Mr. David Seaman (DAS)

**In attendance:**

Mr. David Slevin (DS)  
 Ms. Lucy Nugent (LN)  
 Ms. Aine Lynch (ALyn)  
 Dr. Daragh Fahey (DF)  
 Mr. John Kelly (JK)  
 Dr. Siobhán Ní Bhrain (SNiB)  
 Ms. Sharon Larkin (SL)  
 Dr. Eleanor O' Leary (EO'L)  
 Mr. Dermot Carter (DC)  
 Ms. Madeline O' Neill (MO'N) Board Secretary

**Apologies**

Archdeacon David Pierpoint (DP)  
 Mr. Eddie Brown (EB)  
 Dr. Catherine Wall (CW)

No.	Agenda Items	Decisions Made	Action By
		<b>Board only time</b>	
17.09.01	<b>Apologies</b>	<p>Apologies were noted.</p> <p>LD on behalf of Board members thanked Dr. Eleanor O' Leary for her time served on the Hospital Board and wished her well in the future.</p> <p>LD advised that Andreas McConnell will step down from the Hospital Board and his last meeting will be January 2018. This matter will be discussed at the January Board meeting.</p>	
17.09.02	<b>Patient's Story</b>	<p>Alyn advised the Board in respect of correspondence received from the parent of a teenager who sustained an injury playing rugby and felt that adequate care was not provided to his son. The treating consultant assured the parent that due diligence and care for his son was carried out during his care. The importance of including the teenager in the conversation relating to his care was noted.</p> <p>Alyn advised in respect of a letter of compliment received in relation to a patient who sustained a stroke, was admitted through ED and was cared for on William Stokes Ward. The patient complimented staff on the excellent care received and for the unflinching grace and positive attitude of staff members.</p>	
17.09.03	<b>New Declarations of Interest</b>	No new declarations of interest were made.	

17.09.04	<b>Minutes of Previous Meeting</b>	Minutes of the meeting held on 23 <sup>rd</sup> October 2017 were approved for signing.	
17.09.05	<b>Issues Log</b>	<p>The issues log was reviewed and noted.</p> <p>A briefing paper in respect of the Internal Audit Effectiveness Review was circulated in advance of the meeting. DC provided a further verbal update. This matter was noted by the Board.</p> <p>A briefing paper in respect of Signposting for the frail elderly was circulated in advance of the meeting. It was agreed that that management would review signposting in respect of frail elderly patients and patients with Dementia.</p> <p>A briefing paper in respect of Medication Safety initiatives was circulated in advance of the meeting. The purpose of this paper is to highlight some of the numerous medication safety quality improvement initiatives which are underway in Tallaght Hospital.</p>	
17.09.06	<p><b>Regular updates Chairman's update</b></p> <p><b>Nominations committee</b></p> <p><b>CHG Sub Group</b></p>	<p>LD advised of a meeting on 8<sup>th</sup> November 2017 with the Vice Chair, the CEO and Dr. Susan O' Reilly, CEO of DMHG to discuss the DMHG Strategy for 2018-2023.</p> <p>LD and DS attended the Adelaide Health Foundation Strategic Planning Day on 13<sup>th</sup> November and made a presentation on the day. This was a very positive and informative engagement. It was agreed to send the presentation to the Meath Foundation. LD advised that a meeting is arranged for this morning to meet with Professor Michael Gill, TCD. The matter of nomination to the Hospital Board will be an agenda item for this meeting</p> <p>JKie will provide an update in respect of the CHG later in the meeting.</p> <p>LD advised that significant progress has been made in respect of Tallaght University Hospital Foundation and an update will be provided during the meeting.</p> <p>A Board meeting schedule for 2018 was circulated in advance of the meeting and agreed by the Board.</p> <p>LD advised that the next meeting of the committee will be arranged for January 2018.</p> <p>JKie advised that a meeting of the CHG Sub Group took place on 16<sup>th</sup> November 2017. It was noted that the demerger of the NCH from the Charter was discussed at this meeting and the Hospital's legal advisor was in attendance. The Hospital is in the process of engagement with the Foundations in order to identify any other areas in the Charter which could be amended. It was noted that the CHG have determined that 1<sup>st</sup> July 2018 is an appropriate date for the commencement of the Children's Health Bill and the transfer of paediatric services to the CHG. The name has been determined by the CHG for the new Children's Hospital as 'Phoenix Children's Health'. LD on behalf of the Board thanked all staff members and the Executive for their involvement in the new Children's Hospital.</p>	

	<p><b>Finance committee update</b></p> <p><b>Staff &amp; Organisation Development committee update</b></p> <p><b>Quality, Safety &amp; Risk Management committee update</b></p> <p><b>Audit committee update</b></p>	<p>JKie advised that a meeting of the Finance committee took place on 16<sup>th</sup> November 2017. It was noted that the Finance committee is overseeing a framework and governance arrangements in respect of the TUHF and the committee will revert to the Hospital Board with a proposal in the New Year.</p> <p>The committee discussed the Hospital's current financial position and reported a €9m overspend at present. This matter will be discussed under the Board IMR.</p> <p>DAS advised that the SOD committee met on 8<sup>th</sup> November 2017. It was noted that Mr. Andreas McConnell has resigned from the committee and DAS thanked him for his dedication wise counsel while serving on the committee.</p> <p>DAS advised that Mr. Joe Hanley passed away in recent months and offered condolences to Mr. Hanley's family. Before his passing Mr. Hanley had agreed to serve as an external member on the committee.</p> <p>DAS provided an update on matters discussed at the last meeting of the committee and advised that a Workplan for 2018 has been developed.</p> <p>MHS advised that the QSRM Board committee met on 16<sup>th</sup> November 2017. PB, DC and the Internal Auditor attended the meeting also. The main focus of the meeting was to discuss the Internal Audit Plan. It was noted that more input is required in this regard on the plan for the next three years. It was noted that more resources are required to develop the Clinical Audit function at the Hospital.</p> <p>A teleconference of the Audit committee took place on 10<sup>th</sup> November 2017. MHS and DF participated in the teleconference. The main focus of the meeting was to discuss the draft Strategic Internal Audit Plan 2018-2020. PB advised that DF and Management have the overall responsibility for Risk and the AC and the Hospital Board have an oversight role in this regard.</p>	
17.09.07	<b>Integrated Management Report</b>	<p><b>CEO Report</b></p> <p>DS provided an update to the Board in respect of Capital development plans in line with TH's Clinical Services Strategy under the following headings:</p> <ol style="list-style-type: none"> <li>1. The SIMMS Building.</li> <li>2. ICU.</li> <li>3. Renal.</li> <li>4. National Children's Hospital.</li> <li>5. Redevelopment of front entrance of site and building.</li> <li>6. Hospital Name.</li> <li>7. Proposed land at acquisition.</li> <li>8. Proposed 6 floor development</li> <li>9. Proposed offsite daycare unit.</li> </ol> <p>DS provided an update to the Board in respect of Policy developments in line with TH's Clinical Services Strategy under the following headings:</p>	

		<p>1. DoH Health Service Capacity Review.</p> <p>DS provided an update with regard to the following operational matters:</p> <ol style="list-style-type: none"> <li>1. EMT.</li> <li>2. Public Private Healthcare.</li> </ol> <p>DS provided an update with regard to the following Governance issues as follows:</p> <ol style="list-style-type: none"> <li>1. DMHG Board.</li> <li>2. CHG Legal Entity.</li> <li>3. Haughton Institute.</li> <li>4. Tallaght University Hospital Foundation.</li> </ol> <p>JK provided an update in respect of performance targets regarding:</p> <ol style="list-style-type: none"> <li>1. Adult Activity.</li> <li>2. Scheduled Care.</li> <li>3. Unscheduled Care.</li> </ol> <p>DC advised that the current projected deficit for the year end is €8.8m. The DMGH have committed to provide funding for approximately €5m with a likely projected residue deficit for the year end. The financial position for Paediatric is set to breakeven at year end.</p> <p>DC advised that a meeting is arranged with Mr. Liam Woods for 28<sup>th</sup> November 2017 at which time the Hospital's financial position will be discussed. DC will revert to the Board in this regard.</p> <p><b>Medical Board Report</b></p> <p>SNiBhr briefed the Hospital Board on general concerns of the Clinical community arising from constraints to access to services for their patients. This was noted by the Board and will be considered in accordance with the ongoing programme to establish capital development plans. There was nothing further to report at this Board meeting.</p>	DC
17.09.08	<p><b>Independent Review Group of Voluntary Agencies update</b></p>	<p>A briefing paper in respect of the Independent Review Group (IRG) on the role of Voluntary Organisations in publically funded Health &amp; Social Care services was circulated in advance of the meeting.</p> <p>LD advised that he is committed to brief the Board having considered the most appropriate way of making a submission to the IRG in respect of the above review.</p> <p>The terms of reference for the IRG were circulated with Board papers at the September Board meeting.</p> <p>The IRG have initiated a process of writing to all S38/39 agencies setting out their stakeholder engagement plans as part of their review.</p> <p>The IRG wrote to the CEO on 9<sup>th</sup> October 2017 with a request for information and a meeting. The information was made</p>	

		<p>available and a meeting is scheduled to take place on 23<sup>rd</sup> November 2017.</p> <p>An update in respect of this engagement will be provided at a future meeting of the Board.</p>	<b>LD</b>
<b>17.09.09</b>	<b>AOB</b>	<p>The Board were informed of the recent passing of the wife of Professor Joe Barry, former Board member. The Hospital Board offered condolences to Professor Barry and his family.</p> <p>SL informed the Board that a Staff Recognition Scheme will be launched in January 2018 and the Hospital Board is asked to identify a Board member to serve on the judging committee.</p> <p>There was no further business to conduct and this concluded the business of the meeting.</p>	
<b>17.09.10</b>	<b>Next Meeting</b>	22 <sup>nd</sup> January 2018 at the Robert Graves Postgraduate Centre.	

**Apologies** to Ms. Madeline O'Neill, Board Secretary on 4143845/ [Madeline.oneill@amnch.ie](mailto:Madeline.oneill@amnch.ie)