



Tallaght Hospital Board Meeting
Robert Graves Postgraduate Centre
Tallaght Hospital
19th June 2017
07:30-10:30

Present:

Non-Executive Directors

Mr. Liam Dowdall (LD)
 Mr. Andreas McConnell (AMcC)
 Ms. Anna Lee (AL)
 Dr. Jim Kiely (JK)
 Prof. Patricia Barker (PB)
 Prof. Kathy Monks (KM)
 Mrs. Mairéad Shields (MHS)
 Mr. David Seaman (DAS)

Executive Directors

Mr. David Slevin (DS)
 Mr. John Kelly (JK)
 Dr. Daragh Fahey (DF)
 Ms. Lucy Nugent (LN)
 Dr. Siobhán Ní Bhraín (SNiB)
 Ms. Sharon Larkin (SL)
 Mr. Dermot Carter (DC)
 Ms. Aine Lynch (ALyn)
 Dr. Catherine Wall (CW)
 Dr. Eleanor O' Leary (EO'L) (*agenda item 2.3 only*)

Apologies

Archdeacon David Pierpoint (DP)

In Attendance

Ms. Madeline O' Neill (MO'N) Board Secretary

No.	Agenda Items	Decisions Made	Action By
		Board only time	
17.05.01	Apologies	<p>Apologies were noted.</p> <p>LD offered condolences on behalf of the Board to Kathy Monks on the recent passing of her husband.</p> <p>LD welcomed Ms. Sharon Larkin, Acting/Director of Human Resources.</p> <p>It was noted that correspondence dated 22nd May 2017 was received from the Minister confirming the appointment of Mr. Liam Dowdall to the Hospital Board.</p>	
17.05.02	Patient's Story	<p>ALyn advised of a letter of compliment received from a family member of a patient, thanking all the team on Webb Ward for the wonderful care provided.</p> <p>ALyn advised of a letter of complaint received in respect of a patient who attended the Hospital with a complex medical history. The patient complained about the poor communication in respect of the results of medical examination. The Hospital has committed to address the process of communicating information to patients.</p>	
17.05.03	New Declarations of Interest	No new declarations of interest were made.	
17.05.04	Minutes of Previous Meeting	Minutes of the meeting held on 22 May 2017 were approved for signing subject to two minor changes.	

		<p>DF advised that a data analysis is being carried out in respect of mortality rates at the Hospital and this matter will be discussed at the July Board meeting.</p> <p>DS advised that correspondence has been received from Dr. Susan O' Reilly CEO DMHG dated 16th June 2017 in respect of the Group's escalation letter to the Hospital under the Performance and Accountability Framework 2017 on 24th October 2016. The letter sets out the intention to remove the Hospital from escalation. DS will provide a full briefing in this regard at the July Board meeting.</p>	<p>DF</p> <p>DS</p>
17.05.05	Issues Log	The issues log was reviewed and noted.	
17.05.06	'Friends of Tallaght Hospital' update	<p>A briefing paper and legal advice in respect of the 'Friends of Tallaght Hospital' was circulated in advance of the meeting and taken as read.</p> <p>DS advised that the main objectives of the Friends is to engage in fundraising/philanthropy/generate charitable donations.</p> <p>The Friends will be structured as a charitable not for profit corporate entity. It will be incorporated as a new company limited by guarantee. It will be entirely legally separate from the Hospital.</p> <p>It was noted that the 'Friends' was discussed at the Finance committee meeting on 15th June 2017 and will be discussed again at the next meeting of the committee.</p> <p>The Board discussed this matter in detail and reiterated its continued support for this new entity. The Board was asked to fully consider this matter over the coming months. A decision will be required at the September meeting of the Board.</p> <p>The Board thanked the CEO and AMcC for their work in developing this entity.</p>	
17.05.07	Stakeholder Engagement	<p>A briefing paper in respect of Stakeholder Engagement was circulated in advance of the meeting and taken as read.</p> <p>The purpose of the briefing paper is to provide an update to the Board on the stakeholder engagement which forms part of the 2017 board workplan and agree next steps.</p> <p>LN provided an update in respect of progress made to date in respect of stakeholder engagement and advised that focus has been largely on external stakeholder engagement and projects identified to support relevant objectives with named project leads. A number of staff related internal objectives are currently under review in light of the HSE national staff survey.</p> <p>LN gave a further update on the following 5 external objectives:</p> <ol style="list-style-type: none"> 1. Local Integrated Care Committee. 2. Academic and Primary Care Centre. 3. HANA Integration Steering Group. 	

		<p>4. Engagement with Local Representatives. 5. Showcasing Clinical Leaders in Media.</p> <p>LN gave a further update on the following 3 internal objectives: 1. Patient Advocacy. 2. The Environment. 3. Volunteers.</p> <p>LN advised of the next steps required in relation to Stakeholder Engagement.</p> <p>Assurance was sought and given in respect of how this fits into the overall Stakeholders Map.</p> <p>LD thanked LN for an excellent paper.</p>	
17.05.08	Estates Development Plan / alignment with CSS	<p>A presentation with regard to Capital Developments supporting the Clinical Services Strategy was circulated in advance of the meeting and taken as read.</p> <p>CF congratulated LD in his new appointment to Chair of the Hospital Board and acknowledged, with thanks, the contribution and support given by the outgoing Chairman in respect of projects presented to the Hospital Board during his tenure.</p> <p>CF provided an update of Major Capital Developments in progress in respect:</p> <ol style="list-style-type: none"> 1. NCH Satellite Unit. 2. New Renal Unit. 3. ICU 6 bed extension. 4. SIMMS. 5. Secondary Space generated. <p>CF provided an update on Major Capital Developments (planned)</p> <ol style="list-style-type: none"> 1. New 6 Storey Building with 72 AMU beds. 2. Tallaght Cross West Day Surgery. 3. Other potential projects on-site and off site. 4. New Atrium Entrance. <p>The Board discussed this matter in detail and reiterated its continued support to CF with regard to Capital developments at the Hospital.</p> <p>It was agreed that an update in respect of major plans will be provided to the Board in quarter four 2017.</p>	CF
17.05.09	Appointment to the Haughton Institute	<p>A briefing paper was circulated in advance of the meeting and taken as read.</p> <p>This matter was discussed and approved by the Board proposed by AMcC and seconded by JK.</p>	

17.05.10	AOB	There was no further business to conduct and this concluded the business of the meeting.	
17.05.11	Next Meeting	24th July 2017 at the Robert Graves Postgraduate Centre.	

Apologies to Ms. Madeline O'Neill, Board Secretary on 4143845/ Madeline.oneill@amnch.ie